



Town of East Windsor  
East Windsor Historic Preservation Commission  
11 Rye Street  
Broad Brook, CT 06016

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**DRAFT**

Minutes – September 8, 2011

A regular meeting of the East Windsor Historic Preservation Commission was held on Thursday, September 8, 2011 at the East Windsor Town Hall located at 11 Rye Street, Broad Brook, CT.

The meeting was called to order at 6:33 P.M.

- I. A quorum was not established. Paul Scannell was absent. Scott Morgan arrived late.
- II. **Minutes:** There were no minutes to approve.
- III. **Correspondence:**
  - a. National Preservation Conference pamphlet
  - b. National Preservation Institute pamphlet
  - c. Forum Journal: Summer 2011
  - d. Preservation Magazine: Sept/Oct 2011
  - e. CT Preservation News: July/Aug 2011
  - f. Memo from the Board of Selectman and Board of Finance in regards to the Annual Report for Fiscal Year 2010/2011
  - g. Letter: From John A. Warton requesting information on the Allen and Middleton families of Melrose. Chair to send information to Mr. Warton about the CT State Library.
- IV. **Added Agenda items:**
  - a. Annual Report: To be completed by the Chair and submitted to the Board of Selectmen.
  - b. Melrose historic bridge: An article was in the Journal Inquirer stating that the town of East Windsor is seeking a grant to rehabilitate the bridge located in Melrose. The Chair has requested a copy of the grant application from the Planning and Zoning Department. Planning and Zoning has provided copies of letters of support they received and submitted with the grant application. Letters were written by the Planning and Zoning Department, the East Windsor Heritage River Commission, State Representative Christopher Davis, and the East Windsor Conservation Commission. The Chair will draft a letter to the State Historic Preservation officer. The Chair also contacted the CT Preservation Trust officer whom will also write a letter of support for the rehabilitation project, as well as provide additional information on funding

sources. To do so, they will need a copy of the narrative from the grant application.

V. **Old Business:**

- a. District 12 Schoolhouse: No new information to report.
- b. Melrose Historic District: The letter requesting monetary donations from local businesses is to be provided to Marilyn Butenkoff.

**Adjournment:** Adjourned at 7:13 P.M.